**1.0 Exchange Area Number Pooling Implementation Procedures**

This contribution describes the responsibilities of the CNA and Carriers when Thousands-Block Pooling is to be implemented in one or more Exchange Areas in accordance with the implementation plan.

The decision to establish an Exchange Area Number Pool in any given location(s) shall be in accordance with a Thousands-Block implementation plan approved by the CSCN and filed with the CRTC.

1. **Outline of Milestones**

At least 3 months prior to the expected Implementation and Pool Start/Allocation Date for one or more Exchange Areas as set out in the approved Thousands-Block implementation plan, the CNA shall:

1. obtain a list of Carriers that have Local Number Portability (LNP)-capable Switching Entities/Points of Interconnection (POI) in the geographic area where Thousands-Block Pooling is to be implemented;
2. schedule a meeting for Carriers and remind them of their requirement to participate in Thousands-Block Pooling and encourage their attendance and participation; and
3. Present a template of the implementation milestones (Table 1) which identifies the milestones that Carriers shall be required to meet in order to implement Thousands-Block Pooling by the Implementation plan date.

By the initial implementation meeting for the Exchange Area(s), all Carriers operating in the geographic area where Thousands-Block Pooling is to be implemented must confirm in writing to the Chair of the initial implementation meeting (CNA) whether they are ready for Thousands-Block Pooling in the geographic area. If a Carrier is not ready they must provide a written reason and the date on which they will be ready, in which case, the date for implementation shall be adjusted. The CNA shall forward a list of Carriers that have not provided written submissions as of the date of the initial implementation meeting.

The CNA and participating Carriers determine the dates of the milestones on Table 1 at the Initial Planning Meeting.

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| Milestone | Description | Date |
| 1 | Initial Implementation Meeting |  |
| 2 | Forecast Report Date  (subject to implementation of near real-time aggregation of forecasts by CNA) |  |
| 3 | Thousands-Block Protection and Block Donation/Return Identification Date  (initially voluntary) |  |
| 4 | Thousands-Block Donation Due Date  (The deadline for CARRIERs to submit all Part 1 disconnect applications for the Thousands-Blocks being donated/disconnected to the Industry Inventory Pool. All Thousands-Blocks being donated/disconnected shall have all ISP Ports completed, be protected from further assignment, have any test lines removed, and LRNs removed prior to submitting the Part 1 disconnect application and be portable in the NPAC and LERG Routing Guide. Five (5) business days later, iconectiv shall update the LERG Routing Guide with Thousands-Blocks Carrierss are retaining.) |  |
| 5 | CNA Assessment of Industry Inventory Surplus/Deficiency  (subject to implementation of near real-time aggregation of forecasts by CNA) |  |
| 6 | Implementation and Pool Start/Allocation Date  (The date upon which Thousands-Block Pooling is to be implemented. This is also the date the CNA may start allocating Thousands-Blocks from the Industry Inventory Pool to Carriers. This is also the start date for Carriers to send applications for Thousands-Blocks to the CNA.) |  |

**2.1 Forecast Report Date**

(subject to implementation of near real-time aggregation of forecasts by CNA)

The Forecast Report Date is the deadline for Carriers to report their forecasted Thousands-Block demand to the CNA using a form equivalent to the current TBCOCAG Appendix 4. This forecast shall be used by the CNA to establish the Exchange Area Number Pools and by Carriers to determine quantity of Thousands-Blocks to return.

**2.2 Thousands-Block Protection and Block Donation/Return Identification Date**

Carriers shall identify all Thousands-Blocks that to be donated/returned to the Exchange Area Number Pools. These Thousands-Blocks must not exceed the Contamination threshold.

Carriers shall protect Thousands-Blocks to be returned from further Contamination as of the Thousands-Block Protection and Donation/Disconnect Identification Date.

**2.3 Thousands-Block Donation Due Date**

The interval between the Thousands-Block Protection and Donation/Disconnect Identification Date and the Thousands-Block Donation Due Date shall be determined by industry consensus. This time interval requires considerable verification work by Carriers so that all Available TNs are identified. Therefore, the length of the interval between the Thousands-Block Protection and Donation/Disconnect Identification Date and the Thousands-Block Donation Due Date should depend upon the quantity of contaminated Thousands-Blocks to be donated/returned. However, in no case shall the interval be less than 30 calendar days.

Carriers shall submit all Part 1A Thousands-Block disconnects to the CNA by the Thousands-Block Donation Due Date.

**2.4 CNA Assessment of Industry Inventory Surplus/Deficiency**

(subject to implementation of near real-time aggregation of forecasts by CNA)

For each Exchange Area Number Pooling implementation, the CNA shall evaluate whether there shall be enough Thousands-Blocks donated/returned to create an Exchange Area Number Pool with enough supply to meet the aggregate forecasted demand for TNs for 6 six months beyond the Implementation and Pool Start/Allocation Date. If the CNA determines there shall be an insufficient supply to meet this demand, the CNA shall allow Carriers with a forecasted demand the option to apply for additional CO Codes.

The CNA shall post the assessment of the Exchange Area Number Pool(s) to the CNA website for Carriers to view the results of the surplus/deficiency determination on the eighth calendar day after the Thousands-Block Disconnect Date.

**2.5 Implementation and Pool Start/Allocation Date**

The Implementation and Pool Start/Allocation Date is the date the CNA may start allocating Thousands-Blocks from the Exchange Area Number Pool(s) to Carriers. This is also the start date for Carriers to send applications for Thousands-Blocks to the CNA.

The Implementation and Pool Start/Allocation Date may be as few as five business days following the Thousands-Block Donation Due Date: two calendar days are necessary to allow the NPAC download of ISP Ports to occur and two business days to allow the CNA to compile the necessary data; the additional three business days are for the initialization of the data in BIRRDS. The Pool Start/Allocation Date may also be established beyond five business days following the Thousands-Block Donation Due Date, depending on local circumstances.